

**OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE  
MINUTES**

**TUESDAY, MARCH 12, 2024**

**Board:**

D. Lang, Vice-Chair (*via video conference*)  
J. Bremner, Vice-Chair and Acting Committee Chair  
S. Chew (*via video conference*)  
A. Gribbin  
S. Nazaroff  
M. Shunter  
L. Trenaman,

**Partners**

K. Centrone, CUPE  
C. Martin, CUPE  
N. Nazaroff, DPAC  
C. Wilson  
C. Yates, Red River Metis

**District Staff:**

T. Smillie, Superintendent  
C. MacArthur, Secretary-Treasurer  
B. Eaton, Director of Instruction – Innovative Learning  
D. Holitzki, Assistant Superintendent  
C. Kerr, Director of Operations  
C. Singh, Director of Human Resources  
S. Bruskowski, Executive Assistant

**Regrets:**

M.J. Blackmore  
K. Etheridge

**1. Call to Order**

The meeting was called to order at 3:30 PM.

**2. Acknowledgement of Aboriginal Territory**

**3. Changes to Proposed Agenda**

**4. Adoption of Agenda**

The agenda for this March 12, 2024 meeting was adopted as circulated.

**5. Receiving Presentations - Nil**

**6. Opportunity for Comments by the Public regarding items on this Agenda**

**7. Correspondence - Nil**

**8. Adoption of Minutes**

The minutes were adopted as circulated.

**9. Unfinished Business – Nil**

**10. New Business – Secretary Treasurer**

A. 2024-2025 Budget Schedule

Secretary-Treasurer MacArthur presented the updated 2024-2025 Budget Schedule as provided in the agenda package. A consultation process started March 13, 2024. Feedback from the consultation process will be considered when the draft budget is created.

**B. 2024-2025 Enrolment Projections and Projected Revenue**

Secretary-Treasurer MacArthur presented the 2024-2025 Enrolment Projections and Projected Revenue. As a result of a projected decrease in student enrolment of approximately 70 FTEs and changes to special needs, Indigenous and English Language learners, the district anticipates a \$603,000 reduction in funding based on 2023-2024 per student FTE operating grants. Funding protection does not apply as the decline in student enrolment is below the threshold determined by the ministry. The Ministry of Education and Child Care will publish the 2024-2025 per student FTE funding rates on March 15, 2024 which will allow for accurate budget planning.

Secretary-Treasurer MacArthur and Superintendent Smillie answered questions from partners and Trustees:

- The projected decrease in enrolment is a result of more students graduating than entering the schools. While this also applies to students with a designation, students are continuously assessed and the number of students with designations will be adjusted accordingly throughout the year.
- Block funding provided by the Ministry of Education and Child Care is distributed through the district to ensure all students have the support they need.
- Resources invested by the district to support students' needs by far outweigh the funds received through block funding. Supports for students include but are not limited to: adaptations in the curriculum, equipment for students, learning environment adjustments. Schools inform the district of human resources needs which the district is then trying to accommodate. Parents can find resources and information on inclusive education procedures at the bottom section of the SD8 website [here](#).


**11. Comments or Questions from the Public**


**12. Meeting Schedule & Reminders**

The next meeting of the Committee is scheduled for May 14, 2024.

**13. Adjournment of Meeting**

The meeting was adjourned at 3:53 PM.

  
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Committee Chair

  
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Secretary-Treasurer