

AP 5310: Liability Insurance

1. Sanctioned Activities:

- 1.1 Groups retain the option to independently obtain liability insurance on their own account. Other risks, such as property damages or embezzlement of PAC funds, are not covered.
- 1.2 The group is responsible for obtaining sanction by the Principal or District Office on the form provided.
- 1.3 If an incident occurs during a sanctioned activity, a Schools Protection Program “Incident Report Form” must be filed promptly with the Secretary-Treasurer’s office. These forms are available from the Principal. An incident includes:
 - 1.3.1 damage to school district property (facility or contents);
 - 1.3.2 injury to volunteer, student, staff or the general public.

2. Non-Sanctioned Activities:

- 2.1 Activities which have not been sanctioned will not have liability insurance extended to them.
- 2.2 Activities that involve alcoholic beverages will not be sanctioned.
- 2.3 Where an activity is not sanctioned by the Principal or District:
 - 2.3.1 The school will decline any funds raised by the activity.
 - 2.3.2 The group shall not use the school or District name in connection with the activity.
 - 2.3.3 The group shall be informed that liability for the activities falls on the individual.