

## AP Appendix 3402: Evergreen Referral Form

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### BC SCHOOL COMPLETION (EVERGREEN) CERTIFICATE and REPLACEMENT CURRICULUM

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Discussion: \_\_\_\_\_

School: \_\_\_\_\_ Designation: \_\_\_\_\_ Date of IEP: \_\_\_\_\_

MyEdBC Year of Completion (YOC): \_\_\_\_\_

This letter acknowledges a discussion amongst the student, the parent(s) (or legal guardian(s)) and school personnel occurred to discuss a BC School Completion (Evergreen) Certificate with Replacement Curriculum. This discussion may be held as early as the beginning of the student's grade 10 year.

- A School Completion Certificate may be provided if the student:
  - Has designated special needs according to [Category Checklists](#);
  - Has an up to date competency-based-IEP; and
  - Is enrolled in an educational program that is not designed to meet the graduation requirements set out in the [BC Ministerial Graduation Program Order](#)
- The student will **not** receive a regular Grade 12 Dogwood Graduation Certificate.
- The student will be awarded a School Completion (Evergreen) Certificate UPON COMPLETION of their individualized educational program at the end of their secondary school years, and once the school has submitted the appropriate information to the Ministry of Education and Child Care.
- See related [Administrative Procedure: AP300.14](#).

**Those involved in the meeting discussed that when an educational program does not meet graduation requirements it is called Replacement Curriculum.**

- Replacement Curriculum is a course or has learning outcomes identified in the student's IEP that are significantly different than the standard provincial curriculum, and specifically selected to meet the student's diverse needs. The student will take a path in learning that is more suited to enable functional achievement. A student's education program may include one of the following options:
  - all courses/learning outcomes are replacement curriculum, or
  - some courses/learning outcomes are replacement curriculum and some courses with accessibility curriculum/essential supports to access the standard provincial curriculum.
- The student's report cards and transcripts will indicate those courses that are Replacement Curriculum and comments will be provided in relation to individualized goals and objectives.
- The student's report cards and transcripts will also indicate courses that are regular curriculum and grades and comments will be provided according to the [BC Reporting Policy](#).

**Replacement Curriculum** in the area/subject(s) were agreed upon at this meeting: They include the following areas/subjects/courses (list below):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

There are definite post-secondary education implications and limitations concerning the School Completion Certificate/Evergreen Certificate as while a student who receives a School Completion Certificate has completed their K-12 school, they have not graduated.

After Grade 12, a student may need to complete extra course work through an Adult Graduation Diploma, Adult Basic Education, or a Graduation Equivalence Diploma Program at a local learning centre or college in order enter into post- secondary education.

**By signing below, you indicate your approval to place your student on Replacement Curriculum and working toward a School Completion (Evergreen) Certificate as described above, being aware of the consequences and limitation of such courses.**

Parent(s)/Guardian(s): \_\_\_\_\_  
Signature(s)

Student (if applicable): \_\_\_\_\_  
Signature

Principal: \_\_\_\_\_  
Signature

Inclusion Support Teacher: \_\_\_\_\_  
Signature

***The placement of this student on a Replacement Curriculum will be reviewed within one year.***

*A copy of this document has been provided to the parent(s)/guardian(s)*