

AP 3102: Supervision of Students

The district has responsibility for the safety and security of students while those students are in its care and custody.

Procedures

1. Principals are responsible for effective supervision of students under their care during all school and school-related activities.
2. Principals shall formulate local procedures pertaining to the supervision of students during:
 - 2.1 Times when students begin to assemble for classes (after busses arrive) until their dismissal from schools (after busses leave). Prior to arrival of busses or as set by the district.
 - 2.2 Morning and afternoon breaks and recesses;
 - 2.3 Lunchtime when students are present either for lunch or other activities;
 - 2.4 Times or occasions when students are transported on school buses;
 - 2.5 Co/Extra-curricular activities on the school grounds, in school buildings or away from school but under school sponsorship; and
 - 2.6 During adverse weather conditions or other times when there is a delayed dismissal.
3. All school staff, in order to prevent accidents, shall be constant in their attention to unsafe conditions involving equipment, building and school premises. Care is to be taken to see that unsafe conditions are immediately reported to the principal.
4. During instructional time student supervision is the responsibility of the classroom teacher.
5. Supervision ratios for outside/break supervision shall be no less than 1 adult supervisor to 100 students (1:100) (for elementary and middle school sites).