

## AP Appendix 1300 A: Student Consent Freedom of Information and Protection of Privacy

Dear Parent/Guardian

An important part of our class work this year will involve using Internet-based tools to create and share our learning - to continue building a lifelong digital portfolio. Many tools may require your child to create a personal account, using his/her email account. Please note that your child will use Internet-based tools for both classroom activities and homework assignments, and will continue to hold accounts after our coursework is completed.

**Your written consent to your child's use of Internet-based tools is required by British Columbia's Freedom of Information and Protection of Privacy Act (FOIPPA).**

If you choose not to provide your consent to your child's use of Internet-based tools, your child will not be penalized in any way and alternate activities will be provided, as appropriate.

It is important to be aware that the majority of the Internet-based tools noted below are online services hosted outside of British Columbia and possibly Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions, including, in the United States, the USA Patriot Act.

As a general safe practice, when interacting with any online service, students should take care and avoid posting personal information or personal location that could be used to identify themselves or other persons.

Below is a list and description of common internet services/programs that may be utilized by the School as part of your child's classroom instruction. We have included links to the Terms of Use for each service if you would like more information about how user information is collected, used and disclosed by these providers.

- Google Chromebooks: are mobile devices that offer students an opportunity to advance their learning by using online resources. Google systems stores information outside of Canada.
  - Terms of Use link: <https://www.google.com/chromebook/termsofservice.html>
- G-Suite (Google Apps for Education): Google offers a suite of online educational tools (Google Apps for Education or "GAPE") that allow students to work collaboratively with their teacher and classmates and access other educational tools. This system permits students to access educational learning anytime, anywhere in a web based environment. Google systems stores information outside of Canada.
  - Terms of Use link: [https://gsuite.google.com/intl/en/terms/education\\_terms.html](https://gsuite.google.com/intl/en/terms/education_terms.html)
- BC Digital Classroom Core Collection (BCDCCC) - myBlueprint: This initiative includes digital content from 6 software service providers, only myBlueprint requires the user to create a user account and password outside of the District for use in the school internet environment. Access and use of this product will result in the collection of personal information.
  - Terms of Use link: <https://www.myblueprint.ca/terms>

Individual schools and classroom teachers may use solutions not listed above. We may use:  
**(Teacher/school to add additional sites that they may be using.)**

Related Policy: [820 Freedom of Information and Protection of Privacy](#)

Related Administrative Procedure: Nil

Revised: August 22, 2018

Kindly return a copy of this letter to the school office, signed and dated before [date] \_\_\_\_\_.  
If you have any questions or concerns, please feel free to contact me at [school email address] \_\_\_\_\_ or at school [school phone number] \_\_\_\_\_.

**Consent:** I understand that the information my child may create and store could be stored in or accessed from a location outside of Canada, and I hereby consent, on behalf of me and my child, to my child's information identified above being stored in, or accessed from, a location outside of Canada.

This permission to use the tools indicated above is granted for the duration of my child's time in School District No. 8 (Kootenay Lake).

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Signature of Student (if over 13)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Student Name and Grade

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date