

**EDUCATION PARTNER ADVISORY COMMITTEE
AGENDA**

TUESDAY, SEPTEMBER 10, 2024

1:00 PM – 3:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC
Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Receiving Presentations/Delegations - Nil

4. Changes or Omissions to Minutes (p. 2)

App. 4

5. New or Ongoing Business

A. [2024-2025 Terms of Reference](#) (p. 5)

App. 5A

B. [Supporting the Strategic Plan](#)

- The Strategic Plan and Enhancing Student Learning Report in 2024-2025
- Building and Deepening School Learning Plans

C. [Strategic Priorities Implementation](#)

- Lifelong Learners: School Learning Plan Grants focusing on literacy/numeracy
- Connected Learners: Environmental and Outdoor Learning
- Caring and Inclusive Learning Culture: Accessibility and Food Equity
- Cultural and Identity Development: Anti-Racism
- Career Development: Inclusive Pathways to Graduation

6. Comments or Questions from the Public Regarding Items in this Agenda

7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for November 12, 2024.

8. Adjournment



**EDUCATION PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, MAY 14, 2024**

Board:

D. Lang, Chair
J. Bremner, Vice-Chair
S. Nazaroff, Committee Chair
M.J. Blackmore
K. Etheridge (*via video conference*)
M. Shunter
L. Trenaman

Partners

M. Fischer, KLTF
S. Kalabis, KLPVPA
L. Carriere, KLPVPA (*via video conference*)
C. Wilson, KLTF
T. Stokes, DPAC (*via video conference*)
N. Nazaroff, DPAC (*via video conference*)
D. Courson, Metis Elder
D. Kunzelman

District Staff:

T. Smillie, Superintendent
C. MacArthur, Secretary-Treasurer
B. Eaton, Director of Instruction – Innovative Learning
D. Holitzki, Assistant Superintendent
T. Malloff, District Principal
H. Kerr, Executive Assistant
C. Kerr, Director of Operations
K. Tamblyn, District Principal
C. Singh, Director of Human Resources
B. Firkser

Regrets:

S. Chew
A. Gribbin
S. Bruszkowski, Executive Assistant
C. Yates, Red River Metis
J. Halton, ACE
C. Makeiv, District Literacy Teacher Coordinator
J. Brooks, District Numeracy Teacher Coordinator
D. Leeming, KLTF
K. Centrone, CUPE
L. MacKay, KLPVPA
K. Wiens, District Principal
C. Martin, CUPE

1. Call to Order

The meeting was called to order at 1:00 PM.



2. Acknowledgement of Aboriginal Territory

Committee Chair Nazaroff invited everyone to a short round of introductions.

3. Changes to Proposed Agenda – Nil

Item 10B – Partner Group Discussion was added to the agenda.

4. Adoption of Agenda

The agenda for this May 14, 2024 meeting was adopted as amended.

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda – Nil

D. Kunzelman brought up the previous partner group discussion brought up by Mike Fischer that was referred to labour management. On two occasions Mr. Fischer was told that items of this nature were not appropriate to be brought to this meeting. Committee Chair Nazaroff suggested that this items were to be brought up in other venues such as labour management.

7. Correspondence - Nil

8. Adoption of Minutes

Please note: in a previous version, Lenora was listed as “chair” in the minutes. This has been fixed and a corrected version was uploaded on the website prior to the meeting.

Mike Fischer’s name is spelled incorrectly in the minutes from March 12, 2024 meeting.

The minutes were adopted as amended.

9. Unfinished Business - Nil

10. New Business – Superintendent

A. Feedback and Engagement on the Inclusive and Caring Communities, Cultural and Identity Development and Career Development Implementation

The Board introduced a new strategic plan in 2024. Superintendent Smillie outlined that the Board monitors the implementation of the Strategic Plan the Board through a monitoring cycle. Eight (8) Continuous Learning Reports outline detailed progress of implementation of the strategic plan and monitor student success. The Enhancing Student Learning report is presented in June, which gives a full summary of accountabilities to the ministry and the public.

The Board and Partners engaged in an interactive session, where attendees were invited to review and consider the data and actions coming from the Inclusive and Caring Communities, Cultural and Identity Development, and Career Development Implementation Continuous Learning Reports.

Superintendent Smille expressed appreciation to all for digging into these reports and formulating action items for next year.

Committee Chair thanked the hosts as well for all their work.

B. Stakeholders discussion

Committee Chair Nazaroff gave a reminder that we are here for education at the governance level. Partner question on what rules govern Education Partner Committee meetings. Additional questions regarding how to add agenda items and where the appropriate place would be to have more informal discussions regarding Education. Request to create a standing item for Stakeholder Discussions. Committee Chair Nazaroff remarked that this would need to be brought to the Policy Review Committee.

11. Comments or Questions from the Public

Nil



12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for September 10, 2024.

13. Adjournment of Meeting

The meeting was adjourned at 2:29 PM.

Committee Chair

Secretary-Treasurer



EDUCATION PARTNER ADVISORY COMMITTEE

2024-2025 TERMS OF REFERENCE

Reviewed: September 10, 2024

Purpose

The Education Partner Advisory Committee will provide advice to the Board on specific topics that are relevant to the Board's governance responsibilities. The Education Partner Advisory Committee will offer an opportunity for the Board to engage with partner groups around a specific topic.

Discussions will be held in a manner that builds trust and sustains strong functional relationships and strengthens communication and information sharing. The discussions will be purposeful and constructive.

Scope

Education Partner Advisory Committee input will be considered in matters related to the district but will not replace the accountability of district management and the Board of Education in decision-making. The Education Partner Advisory Committee does not have the authority for decision-making and no motions will be brought forward.

Committee Membership

Chair: Trustee Elected by the Board

Members: Board of Education, Senior Leadership Team, 2 Principal or Vice- Principal reps, 2 KLTF reps, 2 CUPE reps, 2 DPAC reps, and Indigenous Rights Holders Representatives

Meetings

An annual schedule of meetings will be developed and approved by the Board.

The Education Partner Advisory Committee will meet up to four times per year during the period when schools are in session.

An agenda will be developed prior to each meeting to meet the Board's accountabilities. Partner representatives may bring forward topics of interest for consideration as it aligns to the purpose of the Committee. These items will be brought forward to the Education Partner Advisory Committee Chair and Superintendent two weeks prior to the committee meeting or at the Education Partner Committee for consideration at agenda setting to be considered for following relevant meetings. A rationale will be provided if an item is not placed on the agenda for the following meetings. Operational issues, labour relations or personnel matters will not be addressed.

To facilitate open discussion, summary minutes will be recorded, following the minute-taking standards in Policy 124.

Order of Business

The order of business will be as follows:

- Call to Order
- Acknowledgement of Aboriginal Territory
- Receiving Presentations/Delegations
- Changes or omissions to Minutes
- New or Ongoing Business
- Comments or Questions from the Public regarding items on this Agenda
- Meeting Schedule and Reminders
- Adjournment

