

AP 5030 Appendix A: Travel Expense Reimbursement Rates (2024-2025)

1. Gratuitous Accommodation

The maximum reimbursable rate: \$30 CDN per night

2. Meal Per Diems as per British Columbia School Trustees' Association travel expenses:

	Breakfast	Lunch	Dinner
Canada	\$15	\$20	\$32
US	US \$15	US \$20	US \$32
Europe and Other Countries	Local Currency \$15	Local Currency \$20	Local Currency \$32

On the date of departure, travel status must start before 7:00 a.m. to claim breakfast; before 12:00 noon to claim lunch; and, before 6:00 p.m. to claim dinner. On the date of return, travel status must end after 7:00 a.m. to claim breakfast; after 12:00 noon to claim lunch; and, after 6:00 p.m. to claim dinner.

3. Mileage Rate per kilometre as per British Columbia School Trustees' Association travel expenses.

The reimbursement for the use of personal automobiles is 70 cents per kilometre.