

**POLICY, OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, SEPTEMBER 10, 2024**

Board: K. Etheridge, Committee Co-Chair (*via video conference*)
J. Bremner, Committee Co-Chair and Vice Chair
D. Lang, Chair
M. J. Blackmore (*via video conference*)
S. Chew
A. Gribbin (*via video conference*)
S. Nazaroff
M. Shunter
L. Trenaman

Partners C. Bayly, DPAC (*via video conference*)
M. Bennett, CUPE (*via video conference*)
R. Bens, CUPE (*via video conference*)
K. Centrone, CUPE (*via video conference*)
J. Francis, KLPVPA
J. Konken, KLPVPA (*via video conference*)
A. Morrow, DPAC (*via video conference*)
N. Nazaroff, DPAC (*via video conference*)

District Staff: T. Smillie, Superintendent
C. MacArthur, Secretary-Treasurer
L. Carriere, Director of Aboriginal Education
B. Eaton, Director of Instruction – Innovative Learning
D. Holitzki, Assistant Superintendent
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Guests: David Bond, KPMG (*for agenda item 5B*)

Regrets: C. Kerr, Director of Operations

1. Call to Order

The meeting was called to order at 3:30 PM.

2. Acknowledgement of Aboriginal Territory

3. Receiving Presentations/Delegations - Nil

4. Changes or Omissions to Minutes – Nil

5. New or Ongoing Business

A. 2024-2025 Terms of Reference

The 2024-2025 Terms of Reference were reviewed. As outlined in [Policy 160: Policy Development](#), suggested edits to the terms of reference or any policy can be submitted through a [Policy Pro Forma](#).

B. 2023-2024 Audited Financial Statements

Guest: David Bond, KPMG

Secretary-Treasurer MacArthur welcomed auditor David Bond from KPMG. Mr. Bond presented a clean audit final report. No issues were noted in the audit findings. No internal control deficiencies were flagged and there were no unadjusted errors.

A clean auditor's opinion was provided to School District No. 8 (Kootenay Lake).

Secretary-Treasurer MacArthur thanked David Bond and his team for their work.

The Superintendent thanked Secretary-Treasurer MacArthur and her team for their work on the audited financial statements.

C. Policy Review

Updates on policies:

- Policy 770: Transportation
- Policy 771: Transportation for Independent School Students
- Policy 780: Transportation Assistance

Superintendent Smillie presented the proposed changes to Policy 770: Student Transportation.

The draft incorporates Policy 771: Transportation for Independent School Students as well as Policy 780: Transportation Assistance. Draft Policy 770 had been posted for field testing. No feedback was received from the public.

Policy 770 was brought to the Meeting of the Board held in Public for approval later that day while policies 771 and 780 were brought to the Board to be rescinded.

6. Comments or Questions from the Public Regarding Items in this Agenda – Nil

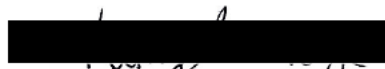
7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for November 12, 2024.


Partners were notified to watch out for Policy 173: Climate Action and Sustainability to be posted for field testing on the [district website](#).

8. Adjournment

The meeting was adjourned at 3:48 PM.



Committee Chair



Secretary-Treasurer