

AP 1002: School Calendar Approval Process

Background:

The superintendent will ensure that the school district prepares a school calendar for each school calendar year, up to three years in advance. The district will consult with parents and representatives of employees when it wishes to adopt a school calendar in accordance with these procedures.

Procedures:

1. The Superintendent will ensure that, aligned to the Calendar Regulation, the board makes publicly available a school calendar(s) that it proposes to submit to the minister at least one (1) month before the date the school calendar must be submitted to the minister.
2. The district will provide an opportunity to the parents of the students enrolled in each school to which the proposed school calendar is applied; and representatives of employees assigned to the district to provide comments with respect to the calendar made publicly available.