

EDUCATION PARTNER ADVISORY COMMITTEE

AGENDA

TUESDAY, SEPTEMBER 16, 2025

11:30 AM – 1:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Receiving Presentations/Delegations - Nil

4. Changes or Omissions to Minutes (p. 2)

App. 4

5. New or Ongoing Business

A. 2025-2026 Terms of Reference (p. 4)

App. 5A

B. Supporting the Strategic Plan

- SD8 Literacy Professional Learning Plan

6. Comments or Questions from the Public Regarding Items on this Agenda

7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for November 4, 2025.

8. Adjournment



**EDUCATION PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, MAY 13, 2025**

Board:

S. Nazaroff, Committee Chair
D. Lang, Chair
J. Bremner, Vice Chair
M. J. Blackmore (*via video conference*)
K. Etheridge (*via video conference*)
A. Gribbin (*via video conference*)
M. Shunter
L. Trenaman

Partners

D. Kunzelman (*via video conference*)
D. Leeming, KLTF
L. MacKay, KLPVPA
C. Martin, CUPE
S. May, CUPE
N. Nazaroff, DPAC
T. Stokes, DPAC (*via video conference*)

District Staff:

T. Smillie, Superintendent
C. MacArthur, Secretary-Treasurer
B. Eaton, Director of Instruction – Innovative Learning
L. Carriere, Director of Aboriginal Education
C. Kerr, Director of Operations
D. Holitzki, Assistant Superintendent
T. Malloff, District Principal
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Regrets:

S. Chew

1. Call to Order

The meeting was called to order at 2:00 PM.

2. Acknowledgement of Aboriginal Territory

3. Receiving Presentations/Delegations – Nil

4. Changes or Omissions to Minutes – Nil

5. New or Ongoing Business

A. Cultural and Identity Development Continuous Learning Report and
Career Development Continuous Learning Report

Superintendent Smillie outlined how the Cultural and Identity Development Continuous Learning Report and the Career Development Continuous Learning Report align with the



school learning plans and the Strategic Plan. The effectiveness of the Strategic Plan is monitored through the cycle of learning reports throughout the school year.

Director Carriere provided a presentation on cultural identity development. In breakout sessions, participants discussed SD8's Identity Development initiatives in more depth, before sharing their insights and feedback with the group.

District Principal Malloff provided a presentation on career development in the district showcasing recent initiatives and efforts around dual credit programs. The presentation included the success story website, the program, and action items. Attendees will be provided with a form to provide their feedback (as we ran out of time to discuss what was presented) on the initiatives.

6. Comments or Questions from the Public Regarding Items in this Agenda – Nil

7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for September 16, 2025.

8. Adjournment

The meeting was adjourned at 3:01 PM.

Committee Chair

Secretary-Treasurer



EDUCATION PARTNER ADVISORY COMMITTEE

2025-2026 TERMS OF REFERENCE

Reviewed: September 16, 2025

Purpose

The Education Partner Advisory Committee will provide advice to the Board on specific topics that are relevant to the Board's governance responsibilities. The Education Partner Advisory Committee will offer an opportunity for the Board to engage with partner groups around a specific topic.

Discussions will be held in a manner that builds trust and sustains strong functional relationships and strengthens communication and information sharing. The discussions will be purposeful and constructive.

Scope

Education Partner Advisory Committee input will be considered in matters related to the district but will not replace the accountability of district management and the Board of Education in decision-making. The Education Partner Advisory Committee does not have the authority for decision-making and no motions will be brought forward.

Committee Membership

Chair: Trustee Elected by the Board

Members: Board of Education, Senior Leadership Team, 2 Principal or Vice- Principal reps, 2 KLTF reps, 2 CUPE reps, 2 DPAC reps, and Indigenous Rights Holders Representatives

Meetings

An annual schedule of meetings will be developed and approved by the Board.

The Education Partner Advisory Committee will meet up to four times per year during the period when schools are in session.

An agenda will be developed prior to each meeting to meet the Board's accountabilities. Partner representatives may bring forward topics of interest for consideration as it aligns to the purpose of the Committee. These items will be brought forward to the Education Partner Advisory Committee Chair and Superintendent two weeks prior to the committee meeting or at the Education Partner Committee for consideration at agenda setting to be considered for following relevant meetings. A rationale will be provided if an item is not placed on the agenda for the following meetings. Operational issues, labour relations or personnel matters will not be addressed.

To facilitate open discussion, summary minutes will be recorded, following the minute-taking standards in Policy 124.

Order of Business

The order of business will be as follows:

- Call to Order
- Acknowledgement of Aboriginal Territory
- Receiving Presentations/Delegations
- Changes or omissions to Minutes
- New or Ongoing Business
- Comments or Questions from the Public regarding items on this Agenda
- Meeting Schedule and Reminders
- Adjournment

