

**POLICY, OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, SEPTEMBER 9, 2025**

Board: K. Etheridge, Committee Chair *(via video conference)*
D. Lang, Chair
J. Bremner, Vice Chair *(via video conference)*
M. J. Blackmore
S. Chew *(via video conference)*
A. Gribbin
S. Nazaroff *(via video conference)*
M. Shunter
L. Trenaman

Partners K. Centrone, CUPE *(via video conference)*
J. Francis, KLPVPA
J. Konken, KLPVPA
C. Leushner, DPAC
J. Pierce, CUPE *(via video conference)*

District Staff: T. Smillie, Superintendent
C. MacArthur, Secretary-Treasurer
B. Eaton, Director of Instruction – Innovative Learning
D. Holitzki, Assistant Superintendent
C. Kerr, Director of Operations
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Guests: David Bond, KPMG *(for agenda item 5B)*

Regrets: Nil

1. Call to Order

The meeting was called to order at 3:30 PM.

2. Acknowledgement of Aboriginal Territory

3. Receiving Presentations/Delegations - Nil

4. Changes or Omissions to Minutes - Nil

5. New or Ongoing Business

A. 2025-2026 Terms of Reference

The 2025-2026 Terms of Reference were reviewed.

B. 2024-2025 Audited Financial Statements

Guest: David Bond, KPMG

Secretary-Treasurer MacArthur welcomed auditor David Bond from KPMG. Mr. Bond presented a clean audit final report. No issues were noted in the audit findings. No internal control deficiencies were flagged and there were no unadjusted errors. A clean auditor’s opinion will be provided to School District No. 8 (Kootenay Lake). Secretary-Treasurer MacArthur thanked David Bond and his team for their work and presented the audited financial statements.

The Superintendent thanked Secretary-Treasurer MacArthur and her team for their work on the audited financial statements.

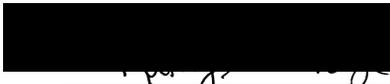
6. Comments or Questions from the Public Regarding Items in this Agenda

7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for February 10, 2026.

8. Adjournment

The meeting was adjourned at 4:18 PM.



Committee Chair



Secretary-Treasurer