School District 8
Kootenay Lake

POLICY, OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, FEBRUARY 10, 2026

Board:	K. Etheridge, Committee Chair *(via video conference)* S. Chew, Chair J. Bremner, Vice Chair *(via video conference)* M. J. Blackmore A. Gribbin D. Lang *(via video conference)* S. Nazaroff M. Shunter L. Trenaman
Partners	J. Francis, KLPVPA J. Konken, KLPVPA N. Nazaroff, DPAC *(via video conference)* L. O'Connor, DPAC *(via video conference)* B. Reimer, CUPE
District Staff:	T. Smillie, Superintendent C. MacArthur, Secretary-Treasurer L. Carriere, Director of Instruction – Indigenous Education & Learning Services B. Eaton, Director of Instruction – Innovative Learning D. Holitzki, Assistant Superintendent C. Kerr, Director of Operations S. Bruskowski, Executive Assistant
Guests:	Nil
Regrets:	C. Singh, Director of Human Resources

1. **Call to Order**

   The meeting was called to order at 3:07 PM.

2. **Acknowledgement of Aboriginal Territory**
3. **Receiving Presentations/Delegations** – Nil
4. **Changes or Omissions to Minutes** – Nil
5. **New or Ongoing Business**

   A. Amended Budget Discussion

   In a presentation, Secretary-Treasurer MacArthur compared the 2025-2026 Annual Budget to the 2025-2026 Amended Budget. The 2025-2026 Annual Budget was developed and approved using the best information available in spring 2025, while the

Amended Budget was based on the September 30, 2025 enrolment count and reflected updated provincial funding, international enrolment, and other financial adjustments that occurred during the school year. The presentation highlighted overall increases in revenues and expenditures across funds and confirmed that the amended budget remained aligned with Board policy and planning assumptions.

B. Review Policies

Superintendent Smillie provided the committee with a refresher on the policy approval process.

1. Policy 490: School Closure

   A draft for the revised Policy 490: School Closure which provides additional clarity was reviewed during the meeting. The policy will be presented at the Meeting of the Board Held in Public in March for approval.

   A committee member pointed out that the draft policy does not speak to school closures related to Online Learning schools.

2. Policy 610: Fiscal Management

   A draft for the revised Policy 610: Fiscal Management, which will be renamed, was drafted to meet ministry requirements and reviewed during the meeting. The "School Fees" section from the draft will remain a separate policy. The policy will be presented at the Meeting of the Board Held in Public in March for approval.

3. Policy 611: Capital Planning

   A draft for the newly created Policy 611: Capital Planning was reviewed during the meeting. The policy will be presented at the Meeting of the Board Held in Public in March for approval.

4. Policy 430: Fees, Deposits and Financial Hardship

   A draft for the revised Policy 430: Fees, Deposits and Financial Hardship was reviewed during the meeting and will be renumbered as Policy 612: School Fees. The policy will be presented at the Meeting of the Board Held in Public in March for approval.

5. Policy 650: Disposal of Real Property and Improvements

   Policy 650: Disposal of Real Property and Improvements was reviewed as part of its regular review cycle with more information added to the existing policy. The policy will be presented at the Meeting of the Board Held in Public in March for approval.

6. Comments or Questions from the Public Regarding Items in this Agenda – Nil

7. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for May 12, 2026.

8. Adjournment

The meeting was adjourned at 3:52 PM.

[redacted]

Committee Chair | Secretary-Treasurer